**DECISIONS DELEGATED TO OFFICERS**

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| **Decision title:** | Ice rink funding to allow ongoing operation during Oxpens construction and end-state phases |
| **Decision date:** | 6 January 2022 |
| **Source of delegation:** | Part 4.4 of the Council’s Constitution (general delegation to officers in the senior management structure):  All executive functions except the ones in Part 4.5, 4.6, and 4.7 are delegated to the officers in the senior management structure  (Part 9.1 and Part 9: Annex 1).  Para 19.13 of the constitution allows a procurement exemption, with Head of Service approval. |
| **What decision was made?** | An additional £54k is required to procure the services required. Two decisions have been made:  Firstly, to appoint Glanvilles consultants by exemption.  Secondly, as Glanville’s advice is urgently required, it has been decided to vire £40k from the budget set aside from Development Board in September 2021 for architect fees and legal costs. These funds will need to be reimbursed, subject to approval of an additional £54k for the ice rink, from officers. |
| **Purpose:** | This allows Glanvilles to deliver urgently needed advice for Members to take a key decision on the ice rink’s operational requirements in March 2022. This includes car parking, emergency vehicle and service access. |
| **Reasons:** | This advice is required urgently to enable Members to take a key decision on operational requirements for the ice rink. This is the preferred option because it will allow the Council to continue to operate the ice rink as an inclusive, accessible service whilst the Oxpens development is under construction, and afterwards. Construction activity on Oxpens could happen as early as 2023, which would allow only 8-9 months to finalise the designs, write the business case to secure funding and procure construction contractors to deliver. |
| **Decision made by:** | Tom Bridgman, Executive Director (Development). |
| **Other options considered:** | **Option 1 Do nothing**: if the council does nothing, then it is unlikely that the ice rink could continue to operate. It almost certainly couldn’t provide an inclusive, accessible service for rink users, and meet fire and safety regulations. There may also be consequences for the delivery of the Oxpens masterplan.  **Option 2** investigate if there is a service budget that might be used. Both Leisure Services and Property Services have advised there is no budget available for this work so additional budget must be found.  **Option 3** secure additional budget to commission technical advice. |
| **Documents considered:**Please attach any new documents relevant to the decision and state if they are exempt | None |
| **Key or Not Key:** (see notes below): | Not key |
| **Wards significantly affected:** If 2+ wards are significantly affected this will need to be treated as a key decision (see notes below) | None |
| **Declared conflict of interest:** Please record any declared conflict of interest by any Cabinet Member consulted on the decision which relates to the decision. | None |
| **This form was completed by:**  **Name & title:**  **Date:** | Trudy Godfrey  Regeneration Manager  6 December 2021 |

**Approval checklist**

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| ***Approver*** | ***Name and job title*** | ***Date*** |
| **Decision maker** | Tom Bridgman,  Executive Director (Development) | 6 January 2022 |

**Consultee checklist**

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| ***Consultees*** | ***Name and job title*** | ***Date*** |
| **Senior officer** | Carolyn Ploszynski, Head of Regeneration and Economy  Signature Carolyn Ploszynski | 4 January 2022 |
| **Head of Financial Services** | Nigel Kennedy, Head of Financial Services | 4 January 2022 |
| **Head of Law and Governance** | Not required at this value |  |
| **Cabinet Member(s)**  Some Cabinet delegations require consultation with the relevant Cabinet Member(s). For other decisions there is an expectation that Cabinet Members will be informed. | Cllr Hollingsworth, Cabinet Member for Planning and Housing Delivery  Cllr Clarkson, Cabinet Member for Culture, Leisure & Tourism    Cllr Susan Brown, Leader | 10 January 2022 |
| **Ward Members**  Ward Members should be told in advance about anything which particularly affects their ward and which is potentially controversial but please note that Cabinet Members must be consulted first | Not required at this stage. |  |